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28 March 1968

**MEMORANDUM FOR:** Deputy Director for Support

**SUBJECT** : Weekly Report of the Office of Training

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has been steadily increasing. Eight students were sent last September, three more processed this month and six additional students are scheduled in July. No students have ever been enrolled in the now defunct

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**2. DCI to Respond to 55 JCS-DIA Orients**

The DCI has agreed to "answer questions" at the conclusion of the forthcoming JCS-DIA Orientation No. 2-68. This program will be officially opened with a welcome and initial Agency briefing by the Executive Director-Comptroller on 4 April, and it will close following Mr. Holms' appearance on Friday afternoon, 5 April. Both the JCS and the DIA have selected nominees and alternates for this ninth semi-annual orientation, to be held in Room 1A-07 at Headquarters for some 55 senior officers and civilians of the Department of Defense.

**3. Central Reference Pondering Large ADP Course Input**

Forty-three students recently completed the eleventh class of the ADP Orientation Course, this one considered higher in quality than any previous running. Informal reports from Central Reference Service / DDI indicate they may wish to send about 150 additional people through this course within the next few months. CRS, still measuring its needs, expects to surface its requirement soon.

**4. Ops School Fashioning New Agent Seminar**

Operations School representatives are working out program details

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for a three-day seminar on agent assessment, recruitment and management as seen from the standpoint of interpersonal relations, human motivation and cross-cultural communications. Because much is being done in this field throughout the Agency and by disparate offices, the Operations School has long planned a seminar such as this as first of a series of Senior Operations Seminars, but competing commitments have delayed action until now.

OTR, without parochial vested interests, is the proper catalyst and sponsor for this type of seminar.

**5. Non-Agency Briefings**

During this reporting period, the following non-Agency briefings were conducted:

At the request of the CI Staff, Mr. Radford Jones, Secret Service Liaison with the Agency, on the Agency's mission and functions.

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To 32 members of the NSA Senior Cryptologic Course, on various aspects of Agency activities.

At Fort Holabird, to 22 senior foreign officers, "Background of Communist Activity in Europe"; "Background of Communist Activity in Africa"; and "Background of Communist Activity in Latin America."

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At FSI, to 30 Foreign Service Orientation students, "International Communism: Current Status."

At American University, to Business Council for International Understanding delegates, on "Communist Theory and Practice."

6. Other Training Topics

Although the next running of the Fellowship in Congressional Operations (November 1968 to September 1969) was announced by memorandum on 21 February to all Agency offices through senior training officers, no nominations have been received. . . . [REDACTED] 25X1A9a  
an Office of Security student at the Armed Forces Staff College, received approval for his research paper, "Role of the Naval Research Surface Division in a Mobilization," . . . Enrollment for the April class at the National Interdepartmental Seminar now stands at ten, two over the quota.

Senior training officers are being polled to obtain Directorate views of some of the questions recently raised concerning the Midcareer Executive Development Course. Inquiries cover appropriateness of student selection criteria as originally established and addition of the Advanced Planning and Management Course as an integral part of MEDC. Corollary questions solicit opinions on frequency and duration of the course. . . . The pamphlet, "Presidents of the United States on Intelligence," is attracting interest outside the Agency. Both the

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Defense Intelligence School and NSA have requested copies to be included in training kits. On request of the DCP's office, a copy of the pamphlet was recently handcarried to Mr. Allen Dulles.

The [REDACTED] Course, "Basic Business Systems Analysis II," arranged by request of SIPS, began this week with 23 persons enrolled, 16 from SIPS, and the remainder from PPB and the other three Directorates. Subsequent runnings of the course remain to be decided.

/s/  
John Richardson  
John Richardson  
Director of Training

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